Office of Chief Administrative Officer – Robert P. Achenbach, Jr.

127 Young Rd.

Kelso, WA 98626

ph: 360-200-5458 fax: 360-200-2287

e-mail: robert@taxworkbook.com

# Minutes of May 31, 2016 LGUTEF Board of Directors Teleconference Meeting

# Leon Geyer called the meeting to order at 3:02 p.m. Eastern Time

**Attendance**: Guido van der Hoeven, Claire Twardy, Connie Smotek, Clark Garland, Greg Bouchard, Bill Klump, Rob Holcomb, Leon Geyer, Virginia Uzendoski, Lori Miller, Robert Achenbach

Guest: Phil Harris

# Minutes: Garland moved and Holcomb seconded motion to approve February 2016 minutes. Approved.

# Finance report: Achenbach presented financial status of the foundation.

**Editorial VP report**: Miller reported on the status of the 2016 book. The new assistant editor has been hired and Jay Katz will do some writing for the 2016 book. Powerpoint slides will be written by some authors and Trish Ugorowski.

**President’s report**: *Writing contest*: One entry received so far. *Harris Scholarship*: van der Hoven has been working with Phil and U of W to set up scholarship parameters

**Committees**

 **Contractual Services Committee** – no report

 **Long-range Planning Committee** – no report

 **Audit Committee –** Form 990 is ready for filing. Review of current finances show no problems

# Old Business

# University of Minnesota webinar of tax seminar. Holcomb reported that QAS certification still in process to be completed after 2016 book ready.

Smotek moved and Uzendoski seconded to adjourn. Approved.

 Meeting adjorned at 3:45 EST.

Written by Robert P. Achenbach, Jr, LGUTEF CAO