

BOARD MEETING

Minutes

December 20, 2021

via ZOOM

Attendees: Greg Bouchard, JC Hobbs, Rob Holcomb, Adam Kantrovich, Travis Mountain, Kathy Roe, Barry Ward, Guido van der Hoeven, Connie Smotek

Not in attendance: Lori Miller

Convene at 1:00 pm CST

1. Approval of July 2021 minutes
Kantrovich moved to approve, Holcomb seconded. Minutes approved.
2. Financial Report Update – Smotek
Financial statements were reviewed.
3. Reports from Officers
 - a. President’s Report – van der Hoeven. Guido gave update on Assistant Editor search.
 - b. Editor’s Report – Miller. No report.

Committee Reports

1. Contractual Services Committee – Kantrovich. No report.
2. Audit Committee – Bouchard. Reviewed third quarter activities.
3. Nomination Committee – Bouchard. Reported that those Board members with terms expiring have indicated willingness to serve a second term.

Old Business

1. Budget for 2022 and Book Prices – Proposed Budget reviewed.
 - a. NITW (Print versus PDF Versions) - NITW to remain at 2021 prices: \$21 for digital and \$29 for physical copies. Holcomb moved to approve, Bouchard seconded. Motion carried.
 - b. ATI (Print versus PDF Versions) - ATI to remain at 2021 prices: \$25 for digital and \$33 for physical copies. Kantrovich moved to approve, Ward seconded. Motion carried.

New Business

1. Do we charge for PPT files or are they incorporated in the book price? In book price

2. In-person meeting in San Antonio...prospects of it being held. Potentially a hybrid meeting.
3. Compensation review, authors, reviewers, officers, slide development. Contractual Services committee to review.
4. New Business – other issues
 - a. Directors going off the Board/standing for reelection? All three board members with terms expiring have indicated willingness to serve a second term.
 - b. Larry Borton to act as Nominating Chair? Larry has agreed to serve as Chair of the Nominating committee.
 - c. Change to Room Payment Policy. For the Winter Meeting, change to two rooms for up to three nights. For the Summer Meeting, change to two rooms for up to four nights. Motion made by Bouchard, Kantrovich seconded. Motion carried.

Meeting adjourned at 2:50 p.m. CST

Submitted by Connie Smotek, CAO LGUTEF