



Office of Chief Administrative Officer – Robert P. Achenbach, Jr.
127 Young Rd.
Kelso, WA 98626
ph: 360-200-5458 fax: 360-200-2287

e-mail: robert@taxworkbook.com

Minutes of December 19, 2014 LGUTEF Board of Directors Teleconference Meeting

J.C. Hobbs called the meeting to order at 2:04 p.m. Eastern Time

Attendance: J.C. Hobbs, Guido van der Hoeven, Connie Smotek, Leon Geyer, Greg Bouchard, Phil Harris, Rob Holcomb, Robert Achenbach

Absent: Claire Twardy

Minutes: Holcomb moved and Geyer seconded motion to approve minutes of August 2014 board meeting as written. Motion approved.

Financial Report: Achenbach presented financial status of the foundation. Also presented was proposed budget for 2015, including a proposed book price of \$23.00/book. Budget briefly discussed and will be presented to membership at February 2015 membership meeting.

President's report: van der Hoeven reported on activities since August on writing contest and new assistant editor's position

Committees

Contractual Services Committee – Smotek reviewed upcoming performance reviews of the LGUTEF officers.

Audit Committee –Geyer reported that current financial accounts have been reviewed and are good.

Long-range Planning Committee – no report.

Editor's Report

Harris reported that the 2014 book was submitted in time for publication but that the schedule was not appropriate for future books. The schedule will be revised further in 2015 to avoid the same issues.

Old Business

Assistant editor search – van der Hoeven reported on development of revised announcement for the 2015 search. Nina Collum will not be available for 2015 in the same capacity so it is essential that at least one new staff member be hired for 2015.

Writing contest – discussion of methods of advertising the contest. Geyer moved and Bourchard seconded motion to allocate up to \$5,000 for advertising the contest. Motion approved.

Webinar – Holcomb reported that 107 people have signed-up so far. Ashley Alexander will give full report at February 2015 meeting. Question as to whether folks can take less than the full course – e.g., 1 or two hours? Answer – not at this time but option may be available in the future.

New Business - none

Geyer moved and Holcomb seconded motion to adjourn.

Motion approved and board adjourned at 3:05 p.m. EST.