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Minutes of December 30, 2019 LGUTEF Board of Directors meeting Teleconference

Hobbs called the meeting to order at 3:02 p.m. Eastern Time, July 24, 2019

Attendance: Guido van der Hoeven, JC Hobbs, Bill Klump, Adam Kantrovich, Barry Ward, Travis Mountain, Robert Achenbach, Virginia Uzendoski, Lori Miller, Claire Twardy

Minutes: Twardy moved and Uzendoski seconded motion to approve minutes of July 24, 2019. Motion approved.

Financial Report: Achenbach presented financial status of the foundation. An auditor has been selected for the 2019 audit and Form 990 filing.

President's report: van der Hoeven reported on 2019 Ag. Tax Issues book budget and future development of Urban Ag. Issues book.

VP for Editorial Services: Miller reported that a legislative, case and regulation update will be ready soon.

Committees

Contractual Services Committee – no report

Long-range Planning Committee – Uzendoski reported that a survey was made of attendees on the use of CDs, thumbdrives or download of the NITW. Report at January meeting.

Audit Committee – Klump reported that the committee has reviewed the current finance records of LGUTEF since the July 2019 board meeting and everything looks good.

New Business

Bylaws and Policies/Procedures review. Hobbs submitted a final draft of the proposed amendments to the bylaws. Ward Moved and Mountain seconded motion to recommend to the membership approval of the new bylaws. The bylaws will be submitted for final membership approval in January 2020. Achenbach submitted current policies of LGUTEF. The order form will be added since it also states some policies. Van der Hoeven suggested adding the new publications to the policies, including copyright and licensing policies.

President travel expenses for attending Pub. 225 meeting. Klump moved and Twardy seconded motion for LGUTEF to cover the travel expenses, \$5,000 to be budgeted, for the LGUTEF president to attend the Pub 225 meeting in Washington, D.C. to represent LGUTEF. Motion approved.

January 2020 meeting items: Mountain suggested a session on long distance learning. Van der Hoeven will ask Kritine Tidgren of CALT to give a presentation of the Iowa State uses and methods of webinars and other long distance learning.

Klump moved and Mountain seconded motion to adjourn. Approved
Meeting adjourned at 3:35 p.m.

Written by Robert P. Achenbach, Jr, LGUTEF CAO