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Minutes of January 27, 2019 LGUTEF Board of Directors meeting
Holiday Inn Hotel, Orlando, FL

Hobbs called the meeting to order at 4:08 p.m. Eastern Time, February 27, 2019

Attendance: Guido van der Hoeven, Bill Klump, Rob Holcomb, Connie Smotek, Greg Bouchard, Claire Twardy, Robert Achenbach, Virginia Uzendoski

Guests: Larry Borton, Adam Kantrovich, Kristine Tidgren, Barry Ward, Clark Garland, Helen Weber

Minutes: Smotek moved and Klump seconded motion to approve minutes of December 2018 board meeting as amended. Motion approved.

Financial Report: Achenbach presented financial status of the foundation as of the end of 2018; status of 2018 audit; and the 2019 budget as approved in December 2018. Book price discussed. \$27 recommended.

President's report: van der Hoeven reported on development of Ag. Tax Issues book plus possible spin-off versions, for example, Forestry Issues, that would use most of the ATI text but include material tied to region issues. There is also the need to update the ruraltax.org farm tax materials.

VP for Editorial Services: Miller present written report and discussed the current efforts looking for new additional assistant editor and writers.

Bouchard moved and Holcomb seconded to increase the compensation rates for authors to \$150 (includes all incentives) per page and \$30 per page for reviewers. Motion passed.

Committees

Contractual Services Committee – Smotek reported that committee met to discuss officer evaluations and recommended a 5 percent compensation increase for the president, VP for editorial affairs and chief administrative officer. Motion Klump and seconded by Uzendoski to implement the committee recommendations. Motion passed.

Long-range Planning Committee – no report. Bouchard raised issue of offering schools the option to provide semianr attendees a ditigal version of the current and past workbooks on USB thumbdrive instead of CD. Achenbach will obtain cost estimates and offer thumbdrives as part of the 2019 book order.

Audit Committee – Klump reported that the committee has reviewed the current finance records of LGUTEF since the December 2018 board meeting and everything looks good.

New Business

Urban Ag. Issues book – Holcomb presented proposal to have LGUTEF publish a 2019 Urban Ag Issues book for use by members at seminars where attendees might have some rural and urban ag issues covered. See written materials.

Uzendoski moved and Holcomb seconded to have LGUTEF develop anxillary publications such as the Urban ATI and Ag Forestry Issues. Motion tabled to allow more study of the proposals with presentation at the May and July 2019 board meetings.

New member representatives. John Spraggon is the new representative from Massachusetts. Klump moved and Bouchard seconded to approve the new representatives. Motion approved.

Bylaws and Policies/Procedures review. Hobbs announced committee to review the current LGUTEF bylaws, policies and procedures to recommend any updating or changes that need to be made. Recommendations to be made at the May and July 2019 board meetings. Volunteers welcome.

Charlie Cuykendall retirement. Miller notified board that Charlie Cuykendall is retiring and suggested some acknowledgement be made of Charlie's contributions to the NITW over the many past years. Klump moved and Uzendoski seconded motion for a \$200 gift card to be purchased and an acknowledge to be included in the 2019 NITW. Motion passed.

Announcements

Deadlines for 2019 Book – Achenbach announced deadlines for 2019 Book - to printer on or before September 15, 2019.

Date for Summer Planning meeting on July 24-26, 2019, in Minneapolis, MN

Conflict of interest statements – handed out for presentation/discussion at meeting on January 28.

Bouchard moved and Smotek seconded motion to recess until 7:30 am January 28, 2019.

Motion approved and board recessed at 5:30 p.m.

Minutes of LGUTEF Membership Meeting

January 27, 2019

Holiday Inn Hotel, Orlando, FL

Attendance: Guido van der Hoeven, Bill Klump, Claire Twardy, Connie Smotek, J.C. Hobbs, Robert Achenbach, Virginia Uzendoski, Mark Ribas, Rob Holcomb, Clark Garland, Greg Bouchard, Seth Anderson, Travis Mountain, Matais Nardi, Barry Ward, Bob Jamison, Shirley Wofford, Mary Sobba, Helen Weber, Lori Miller, Adam Kantrovich

Guido van der Hoeven called the meeting to order at 4:00 p.m. EST.

Financial Report: Achenbach presented the final 2018 financial report and 2019 budget. Hobbs moved and Klump seconded motion to adopt \$27 price for 2019 book. Approved.

Election of new directors.

Note: Ballots contain following language: “I ratify all actions of the Officers and Directors for 2018 as evidenced in the minutes of the meetings of the Board of Directors included in the January 2019 meeting handbook.

Date: _____

Signed: _____”

Nominees were presented by the Nominating Committee to be Barry Ward, Adam Kantrovich, and Travis Mountain. Ballots were distributed prior to meeting. No additional nominations were received. Hobbs moved and Bouchard seconded, that the nominations were closed. Motion approved. Robert Achenbach, serving as Inspector of Elections, received and counted the ballots. Barry Ward, Adam Kantrovich, and Travis Mountain were unanimously elected as new board members for a three year term, 2019-2021.

Old Business

None.

New Business

Ancillary publications –van der Hoeven reported on proposals for Ag. Tax Issues book possible spin-off versions, for example, Forestry Issues and Urban Ag Tax Issues, that would use most of the ATI text but include material tied to region issues. There is also the need to update the ruraltax.org farm tax materials.

2020 Winter Meeting – proposed dates of January 26-28, 2019 in Orlando. Hobbs moved and Klump seconded motion to accept those dates for the 2020 meeting in Orlando. Motion approved.

Hobbs moved and Holcomb seconded motion to adjourn. Motion Approved.

Adjourned at 4:39 p.m.

January 28, 2019
Reconvened Board of Directors Meeting
Holiday Inn Hotel, Orlando FL

Attendance: Guido van der Hoeven, J.C. Hobbs, Bill Klump, Connie Smotek, Claire Twardy, Rob Holcomb, Greg Bouchard, Robert Achenbach, Virginia Uzendoski, Lori Miller, Adam Kantrovich, Travis Mountain, Barry Ward

Hobbs reconvened board meeting at 7:30 am.

Election of Officers

Holcomb moved and Klump seconded motion to elect the following officers of the board for 2019:

Chair – J.C. Hobbs

Vice-president for Editorial Services – Lori Miller

Vice-president for Administration – Travis Mountain

Chief Administrative Officer – Robert Achenbach

President and Assistant Treasurer – Guido van der Hoeven

Secretary – Claire Twardy

Motion approved.

Conflict of interest updates. Board members submitted their conflict of interest statements to the chair for review. Hobbs and Achenbach reviewed the statements and found no conflicts of interest to discuss.

Old Business

None

New Business

Hobbs announced the Bylaws/Policies Review committee will include Hobbs, Achenbach, van der Hoeven, Borton and Smotek. Others still welcome.

Kantrovich noted that the state reports this year were more efficient and recommended use of online survey next year using the topics covered to provide even more complete reports in 2020. Achenbach will create this survey for the 2020 meeting.

Klump moved and Holcomb seconded to adjourn. Adjourned at 7:56 am.

Written by Robert P. Achenbach, Jr, LGUTEF CAO